

**CONFIDENTIAL**

*file*

Chief, D/Ma

19 July 1950

Chief, B/Ca

Special Work Unit in B/Ca

1. In order to more readily fulfill requests for "rush" maps, the Cartography Branch has organized a special work unit. It is necessary that several persons with special abilities be organized into a working group that can be on call at any time to prepare rush map requests. Such a unit will have 2 professional persons and 3 sub-professional. Depending on the request, one professional and one draftsman or any other necessary combination can be called into action when needed.

2. In organizing this informal unit, several special qualifications were recognized as essential:

A. Persons who have the ability to be flexible in their approach to a map problem. Those who can work rapidly, adjust the operation to the stated request and who can meet deadlines.

B. Persons who can be depended on to forego personal inconveniences on short notice in order to work overtime when necessary.

C. In the case of the sub-professional persons, especially those who are willing to assume responsibility when necessary.

3. This unit is being set up on an informal basis at the present time. In essence this means that the persons are on call for this type of work. If the number of such map requests increases rapidly, this unit can be formalized into a special unit, physically together in special quarters. In this manner it is felt the Branch can quickly adjust to any future emergency.

4. At the present time this unit consists of the following persons:

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5. Your reaction to this plan would be appreciated.

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